

Cabinet

Tuesday 15 November 2011

PRESENT:

Councillor Mrs Pengelly, in the Chair.

Councillor Fry, Vice Chair.

Councillors Ball, Bowyer, Jordan, Michael Leaves, Sam Leaves, Ricketts and Wigans.

Also in attendance: Barry Keel (Chief Executive), Adam Broome (Director for Corporate Support), Carole Burgoyne (Director for Community Services), Anthony Payne (Director for Development and Regeneration), Peter Aley (Assistant Director for Safer Communities), David Draffan (Assistant Director for Economic Development), Patrick Hartop (Senior Policy, Performance and Partnerships Adviser), Jo Hambly (Financial and Social Inclusion Officer), Patrick Knight (Business Improvement District Manager) and David Northey (Head of Finance).

Apology for absence: Councillor Monahan.

The meeting started at 2 pm and finished at 2.47 pm.

Note: At a future meeting, the Cabinet will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

75. DECLARATIONS OF INTEREST

In accordance with the Code of Conduct, the following declarations of interest were made by Cabinet Members in relation to items under consideration at this meeting –

Name	Minute	Reason	Interest
Councillor Jordan	Minute 79 - Strategic Framework for Information and Advice Services (2012-15)	Director of Routeways	Personal
Councillor Mrs Pengelly	Minute 81 - Visitor Plan for Plymouth	Member of Destination Plymouth	Personal

76. MINUTES

Agreed that the minutes of the meeting held on 18 October 2011 are confirmed as a correct record.

77. **QUESTIONS FROM THE PUBLIC**

One question was submitted by the public, for this meeting in accordance with paragraph 10 of the Constitution, as set out below.

In the absence of Mr Sharpe, the question and the response was circulated and the written response would be provided to him.

Question No	Question By	Cabinet Member	Subject
12 (11/12)	Mr Sharpe	Cabinet Member for Community Services (Safer and Stronger Communities and Leisure, Culture and Sport)	Date of availability of Section 106 funding from the proposed Plymstock Quarry Development for a swimming pool at Sherford.
<p>Recently in the press it was announced that 106 funding from the proposed Plymstock Quarry Development would go towards a swimming pool connected to the Sherford Development on a site Plymstock Residents have not been consulted about.</p> <p>From what date will these funds be available from please?</p>			
<p>Response: Contributions from the Plymstock Quarry development will be made for the provision of off-site sports, recreation and open space and this will include contributions that will go towards the new swimming pool for Plymstock.</p> <p>As with the current nature of major developments it is not easy to give an accurate answer on calendar dates or timescales.</p> <p>However, the contributions will trigger on completion and/or occupation of new dwellings. The balance of all off site sport / recreation open space contribution will be paid by completion of 1390 dwellings. These triggers for payments are set in the Section 106 agreement.</p> <p>It is important to note that the swimming pool will be built by the end of the Sherford development Phase One with or without any of the triggers being reached at Plymstock Quarry.</p>			

78. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

79. **STRATEGIC FRAMEWORK FOR INFORMATION AND ADVICE SERVICES**

The Director for Community Services submitted a written report indicating that -

- (a) the Council delivered a range of information and advice services relating to financial inclusion and adult social care, many of which were commissioned separately and related to different strategies;
- (b) following a review of the provision of services, and to update the Financial Inclusion Strategy 2009-12, it was proposed that an Information and Advice Services Strategic Framework was adopted;
- (c) the proposed framework would guide future commissioning and better align financial information and advice with adult social care advice giving services.

The Chair introduced the report and indicated that the proposals were supported by the Customer and Communities Overview and Scrutiny Panel.

Agreed that the Strategic Framework for Information and Advice Services (2012-15) is adopted, as submitted.

(Councillor Jordan, having declared an interest in the item, withdrew from the meeting.)

80. **PERFORMANCE AND FINANCE REPORT (INCLUDING CAPITAL PROGRAMME UPDATE) - CABINET DECISIONS**

The Corporate Management Team submitted the second monitoring report for 2011/12, outlining the performance and finance monitoring position of the Council as at the end of September 2011.

The report stated that -

- (a) the overall performance position continued to have no highly critical issues with 45 per cent of the performance indicators monitored in year on track, with a further 31 per cent just off track;
- (b) the areas requiring closer scrutiny were –
 - serious acquisitive crime;
 - increasing numbers of 16-18 year old young people who were not in education, employment or training (NEET);
 - numbers of children in the residential and independent sector foster care;
 - the cumulative average time to process new housing and Council tax benefit claims;
- (c) the Council was forecasting a revenue overspend at year end of £0.569m (previous report £1.294m) against a net revenue budget of £208.237m;
- (d) the main variations related to community services;

- (e) good progress had been made against the £15.742m revenue delivery plans set for 2011/12;
- (f) the Corporate Management Team had undertaken a full review of all Council reserves and recommendations were submitted to Cabinet;
- (g) the capital programme had been amended following approvals at the last meeting of the City Council on 10 October 2011 and further variations were being proposed for approval by the City Council on 5 December 2011.

Councillor Ricketts (Cabinet Member for Transformation, Performance and Governance) reported on the performance position and Councillor Bowyer (Cabinet Member for Finance, Property and People) reported on the current position of the revenue budget and capital programme.

Cabinet Members were advised that –

- (h) further monies were expected as a result of court proceedings in the Icelandic courts relating to investments in Icelandic Banks and that details of the settlement were awaited;
- (i) this report would be submitted to the Overview and Scrutiny Management Board for consideration;
- (j) following approval of the allocation of £1.3m for road repairs (see minute 80a below), a programme of proposed repairs would be drawn up and submitted to Cabinet for approval.

Agreed –

- (1) the variations to capital spend and re-profiling as detailed in Table 5 (and Appendix B);
- (2) the consolidation of the Capital Receipt Reserve balance of £19.056m into the regular capital receipts programme;
- (3) the budget virements as detailed in Table 8 of the report;
- (4) the consolidation of unrequired reserves, value £0.462m into the Invest-to-Save reserve.

80a Performance and Finance Report (including Capital Programme update) - Recommendations to the City Council

Further to minute 80 above,

the City Council is Recommended to –

- (5) approve the new capital schemes for investment as detailed in Table 6 below, amounting to £0.128m additional capital spend for 2011/12 and £1.795 for future years -

£000	£000	£000	£000	Schemes to be approved at December Council
11/12	12/13	13/14	14/15	
-	1,571	-	-	Academies – additional funding from Central Government
74	-	-	-	Prospect Row Play Area
30	-	-	-	Environmental Survey Works
-	50	-	-	St Budeaux Multi Use Games Area
24	-	-	-	Bretonside and Notte Street Improvement Works
-	174	-	-	Traffic Improvements
128	1,795	0	0	Total on New Schemes to be approved at December Council

- (6) allocate £1.3m from the revised Revenue Invest-to-Save reserve for the provision of an ICT Data Centre at Windsor and £1.3m to road repairs in the City.

81. VISITOR PLAN FOR PLYMOUTH

The Director for Development and Regeneration submitted a written report indicating that

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- (a) in April 2010, the City Council approved the Place Management Strategy which gave Destination Plymouth responsibility for driving the City's visitor economy;
- (b) Destination Plymouth had decided that the City needed a Visitor Plan to determine Plymouth's potential as a visitor destination and set out aspirations and the direction of travel to 2026;
- (c) the Visitor Plan was prepared using Blue Sail, specialist destination consultants, who had consulted widely with visitor economy businesses and other stakeholders;
- (d) the City Council was asked to approve the Visitor Plan to ensure that its resources were effectively aligned and that there was a coherent framework for Destination Plymouth's detailed delivery plans, which included a business plan, marketing plan and an events plan.

Councillor Fry (Cabinet Member for Planning, Strategic Housing and Economic Development) introduced the report which aimed to increase visitors and visitor spend.

The Assistant Director for Economic Development also reported on the proposals indicating that the plans were fully funded, with a third of the resources being funded by the City Council, from within existing resources. It was also confirmed that the Council's partners had been fully engaged in the proposals and process.

Cabinet Members were also advised that the decision was a key decision to be taken by Cabinet and did not require approval by the City Council.

Agreed -

- (1) the Visitor Plan to be led and coordinated by Destination Plymouth and delivered in partnership with Plymouth City Council and other city stakeholders;
- (2) the development of European, Heritage Lottery Fund and other required bids to deliver the Visitor Plan.

(Councillor Mrs Pengelly declared an interest in the above item and did not vote on the decision.)

82. **A BUSINESS IMPROVEMENT DISTRICT FOR THE PLYMOUTH WATERFRONT**

The Director for Development and Regeneration submitted a written report -

- (a) setting out the emerging private sector Business Improvement District (BID) proposal for Plymouth's waterfront, currently being developed by the Plymouth Waterfront Partnership with the support of the City Council;
- (b) detailing the Council's financial support for the BID and commitment to establish baseline agreements for the City Council's existing services within the BID area;
- (c) indicating that any business contributions through the BID would be effectively additional investment over and above the support made by the City Council;
- (d) stating that the Board of the Plymouth Waterfront Partnership had recently taken the decision to proceed to a BID ballot following extensive consultation with businesses and independent market research;
- (e) advising that the Plymouth Waterfront Partnership would provide leadership and management and be directly accountable to waterfront businesses for the delivery of the BID business plan, working in partnership with the City Council, Destination Plymouth, the Police Authority, Plymouth University and other public agencies to benefit businesses located within the waterfront area;

- (f) indicating that the Plymouth Waterfront Partnership had yet to decide on the precise BID boundary area.

Councillor Fry (Cabinet Member for Planning, Strategic Housing and Economic Development) introduced the report and Cabinet Members were advised that –

- (g) the City Council would commit match funding of £3m comprising £2m of existing services and £1m of income;
- (h) the BID was not a bid made by the Council;
- (i) following a press report relating to the public relations' value of the America's cup to the city, the Assistant Director for Economic Development would report the final figure to Cabinet prior to Christmas.

Agreed –

- (1) that the principles and overall approach of the draft Waterfront BID Business Plan 2012-2017 are endorsed;
- (2) the City Council's existing and new financial, match and in kind contributions (totalling £3,157,000) and continued commitment to support the waterfront BID at existing levels through the proposed BID contract for the provision of services within the Waterfront BID area;
- (3) that the Chief Executive is authorised to instruct a Ballot Holder to undertake a ballot of appropriate businesses with the Waterfront BID area;
- (4) that authority is delegated to the Chief Executive to vote on behalf of the City Council in the Waterfront BID ballot;
- (5) that authority is delegated to the Chief Executive to approve the Waterfront BID contract provided that it accords with the general principles set out in the report submitted;
- (6) that Plymouth Waterfront Partnership will be made responsible for managing street trading activity within the Waterfront Business Improvement District area, with any surpluses generated from street trading, café licenses, events, fairs, festivals being transferred from Plymouth City Council to the Plymouth Waterfront Partnership following the end of each financial year;
- (7) that the City Council may assist the Plymouth Waterfront Partnership with cash flow over the initial six months of its new BID;

- (8) that the Overview and Scrutiny Management Board is requested to insert into their scrutiny work programme, a review of the BID proposals with a view to making a recommendation to the City Council regarding exercising its power of veto.